

**GRACE LUTHERAN CHURCH - Sioux Falls, SD  
DIRECTOR OF CHOIRS AND CHOIR ENSEMBLES**

**Purpose**

Direct and develop the Celebrant Choir and choir ensembles.

**Organizational Relationship**

**Reports to:** Senior Pastor

**General work hours** - Average 6-8 hours per week for 40 weeks (mid-August to Mid-May).

**Dress:** Conform to a suitable dress code.

**Reviews:** Annual review will be completed by the Senior Pastor with input from the Personnel Committee.

**Salary** based on ELCA South Dakota Synod compensation guidelines.

**Staff Expectations**

1. Commitment to the mission of Jesus Christ and the Church.
2. Keep a strict confidentiality of pastoral ministry and office business.
3. Know that you represent the church and maintain an appropriate professional manner when relating to the public.
4. Ability to communicate and work with people of all ages.
5. Choose and mentor a volunteer assistant to become familiar with your responsibilities.
6. Membership at Grace Lutheran is encouraged. Membership in a Christian congregation is required.

**Position Expectations**

1. Understanding of Lutheran worship and liturgical practices, including familiarity with liturgy, seasonal emphasis, and sacramental understanding.
2. Experience in choral music and directing preferred
3. Ability to teach and encourage members and musicians with differing levels of talent and musical experience.
4. Knowledge and experience with sound systems helpful, or must be willing to be trained to use the sound system.
5. Attend twice-monthly staff meetings as able.

**Specific Responsibilities**

1. Direct the adult choir and choir ensembles (Singing Men/Singing Women or other subgroups that may be formed). This includes the organization and training of choir members and involves weekly choir rehearsals and music selection during the school year.
2. Actively recruit and invite new members to join the choir.
3. Schedule the choir to sing regularly at Sunday worship during the school year.
4. Prepare choir or ensembles to sing at special services such as Ash Wednesday, Palm Sunday, Maundy Thursday, Good Friday, Thanksgiving Eve, and Christmas as scheduled in collaboration with the pastor and other musicians.
5. Provide information and content about choir and choir ensembles for church publications, social media, and digital communications.

6. Ensure that the music selected for the choir of Grace Lutheran is consistent with Lutheran theology and with the worship themes of the church year.
7. Attend planning meetings and/or collaborate with the pastor and the other musicians and adult and youth musical groups of the congregation in scheduling the choir and ensembles to sing in worship.
8. Work with the senior pastor and worship committee with planning for the choir music line items of the annual music ministry budget.
9. Communicate with appropriate staff as to upcoming music selections, rehearsal, and technology needs in a timely manner.
10. Find networking opportunities through staff meetings, retreats, continuing education opportunities, and local professional musicians' meetings.
11. Engage volunteers to assist with maintaining and caring for the music library and choir robes.

**This job description shall include but not be limited to the above duties. It is reasonable to expect that this job description may change slightly from time to time.**

### **Application**

Application may be made by hard copy or online. To apply please submit a cover letter and resume, to:

Pastor Siri Sorenson  
Grace Lutheran Church  
3300 E 18th Street  
Sioux Falls, SD 57103  
605.334.8625  
[smborenson@gmail.com](mailto:smborenson@gmail.com)

### **About Grace Lutheran Church:**

Grace Lutheran is a congregation of the Evangelical Lutheran Church in America and part of the South Dakota Synod of the ELCA. We are led by Pastor Siri Sorensen and our mission is, "Making Believers, Growing Disciples, Developing Leaders". We are a neighborhood church located at 3300 E. 18<sup>th</sup> Street in Sioux Falls with 600 active members with services at 9:00 am. Sunday school for all ages meets during the school year at 10:15 am.

Our music ministry consists of the Celebrant Choir, the Singing Men of Grace, the Singing Women of Grace, and a contemporary group, Grace Alive. We also have adult and youth chimes groups.

Please visit our website, <http://www.gracelutheran-sfsd.com> or find us on Facebook at <https://www.facebook.com/GraceLutheranSiouxFalls>.